HDIS
Health Department Information System
Helping You...Help Others

User Management

User Manual

The Baldwin Group, Inc.

7550 Lucerne Drive

Suite 306

Cleveland, OH 44130

(440) 891-9100

FAX (440) 891-9458

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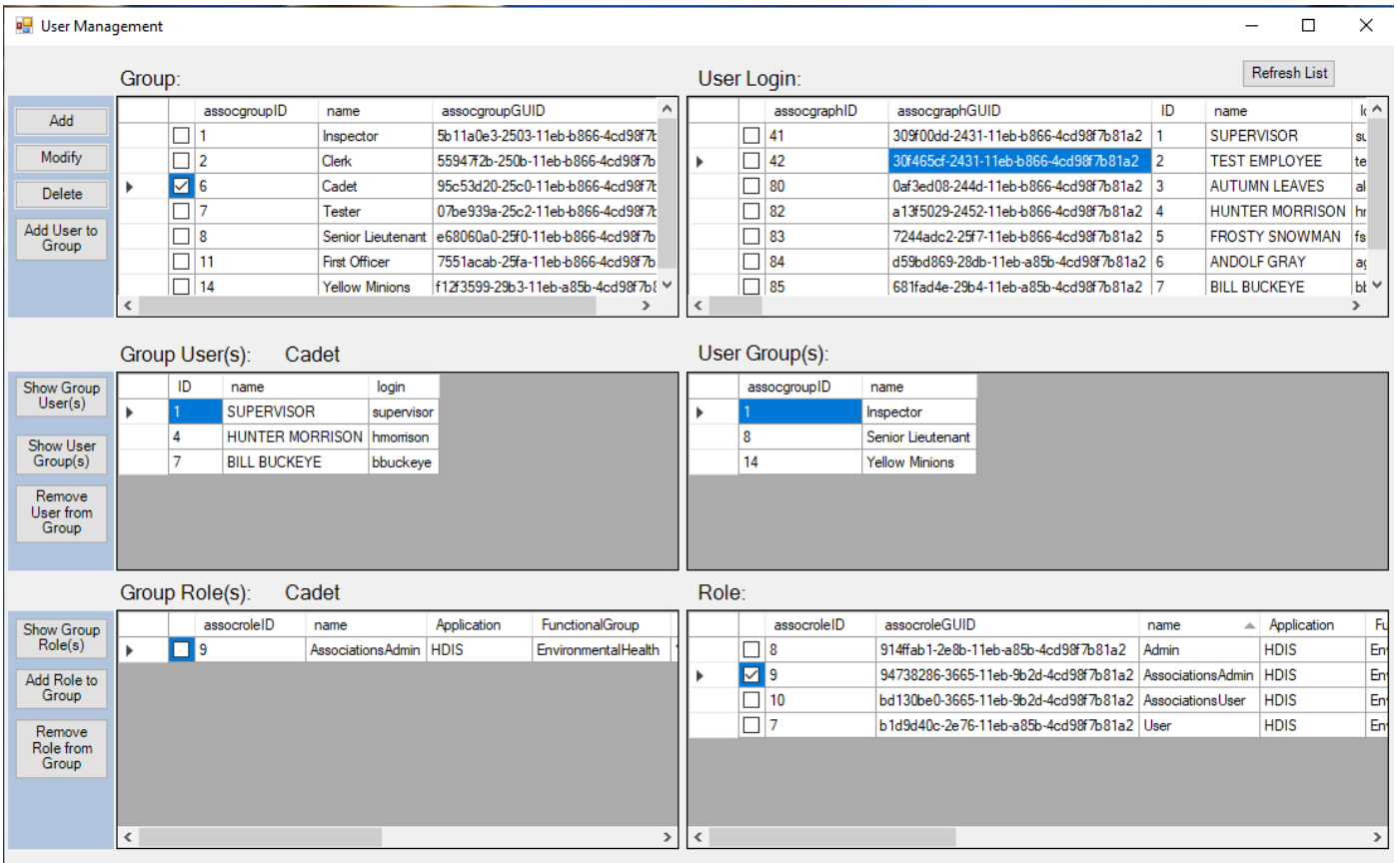
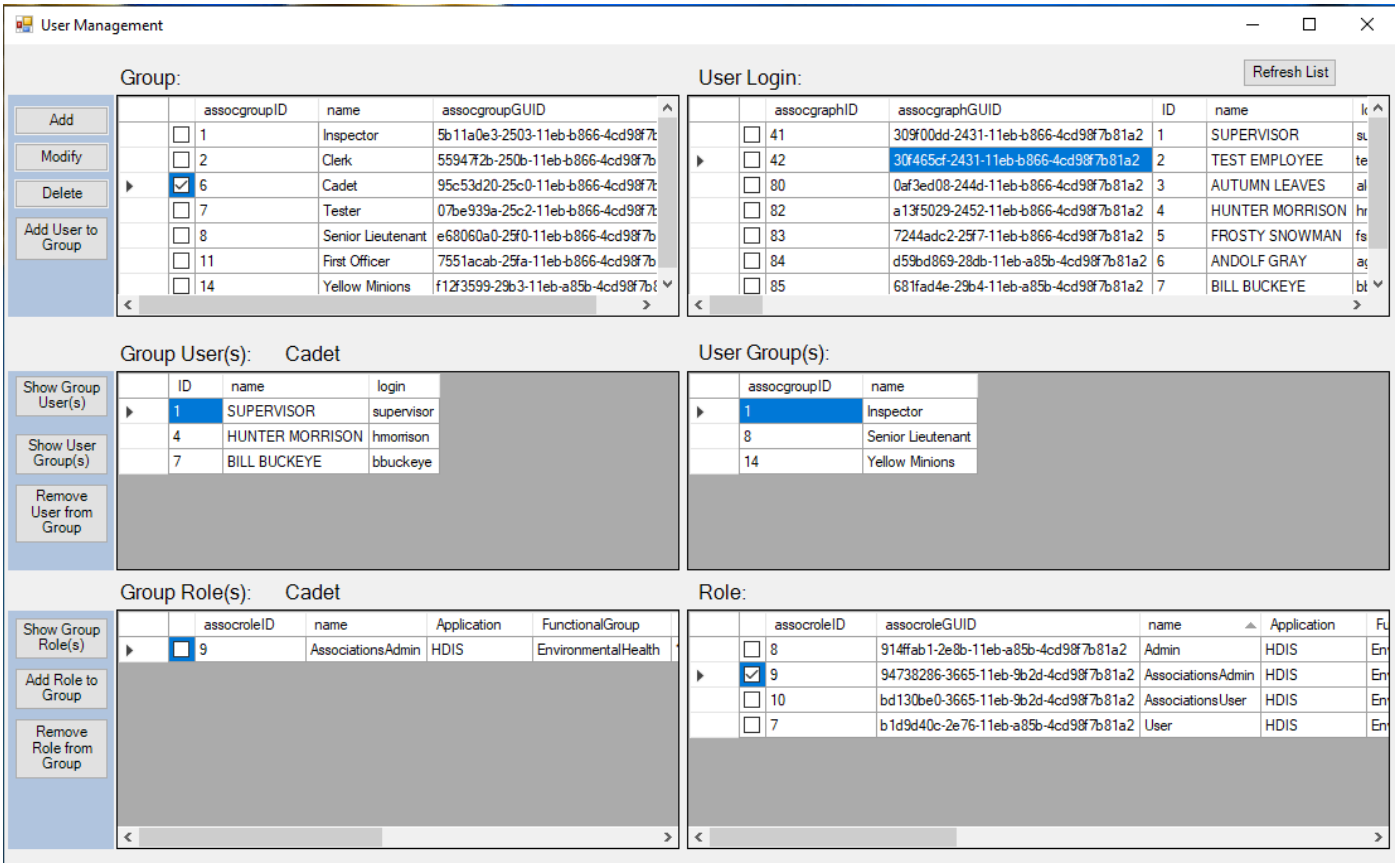
Overview

User Management



How To

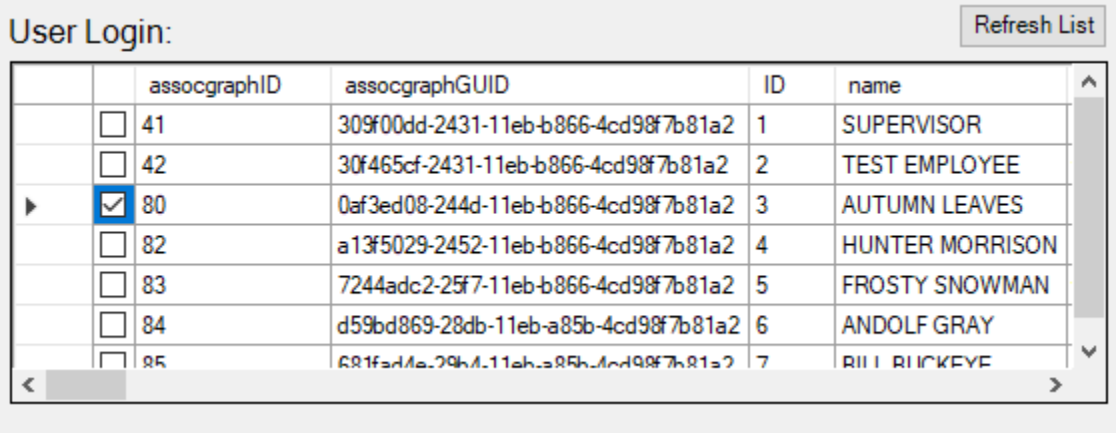
Login Information



User Login

This section displays all login data that is currently in HDIS or graph.dbf, by making a copy of the data set and storing it into a table found in mariadb.

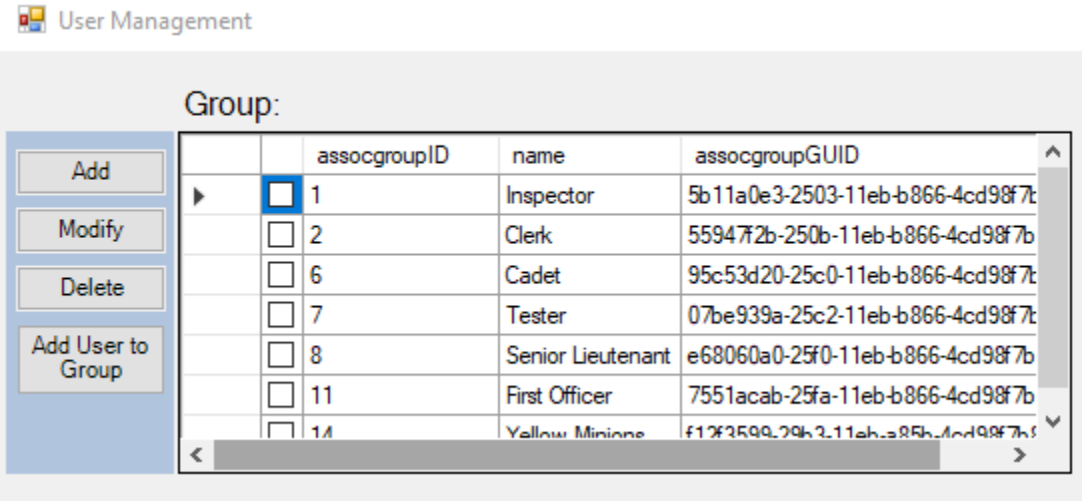
Upon navigating to the Password/Logins section of HDIS and adding or modifying users, subsequently the “User Login” section will be updated to reflect current state.



Group

This section displays the groups that have been created for users. Groups can be added, modified, deleted, or users can be added to the groups. The purpose of adding users to groups is to have the capability to assign various roles to users that is organized by grouping.

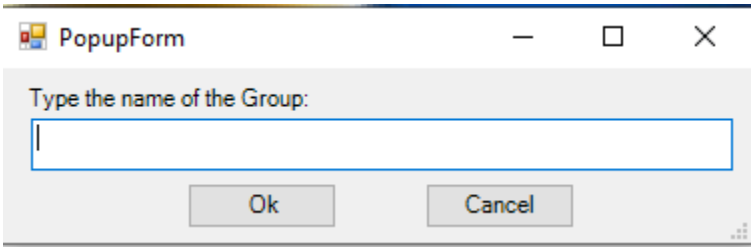
When needing to change a group, this does not



Group – Add

Clicking the Add button, a pop-up should appear.

Type the name of the Group and click Ok. Group section should refresh and display the newly added group.

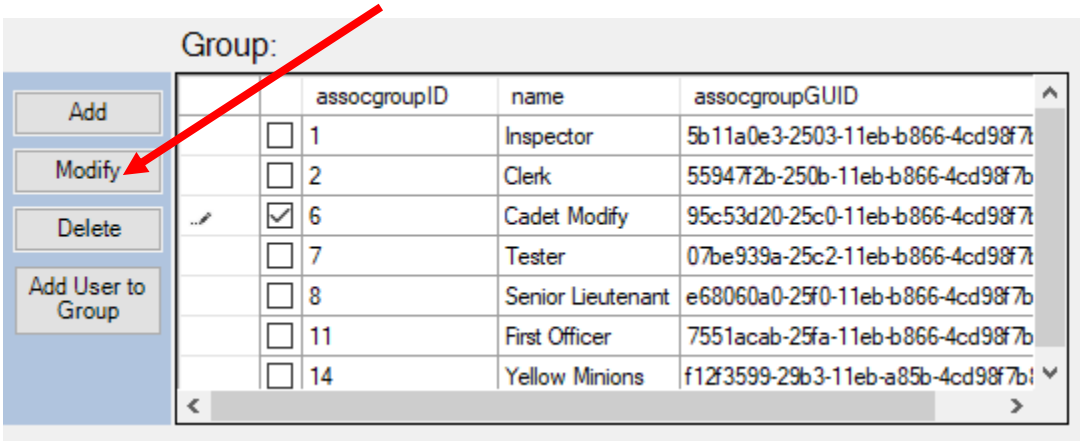


Group – Modify

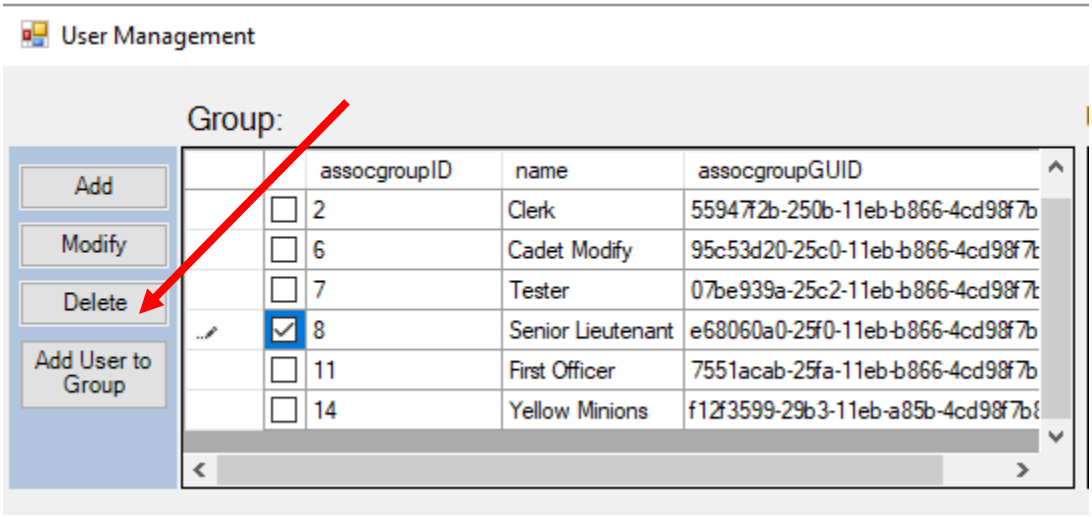
Type the modifications directly into the row that needs to be modified.

Make sure the row is check-marked, then click the Modify button to add the changes.

A pop-up window will appear to confirm the modificaitons.



Group – Delete

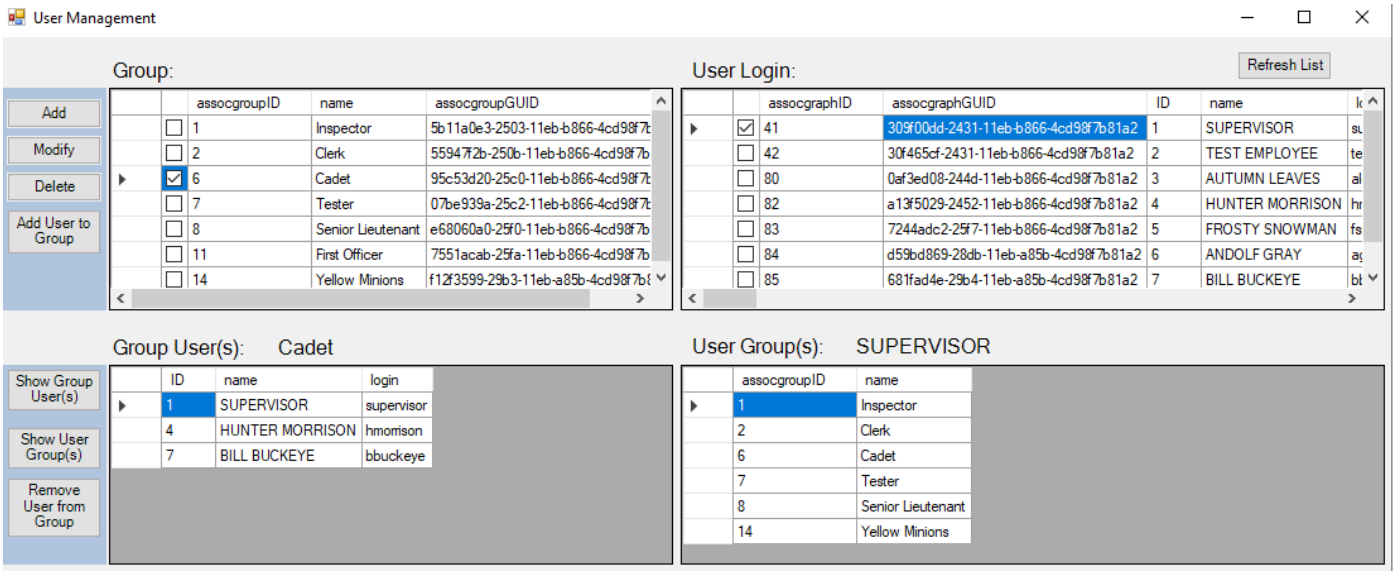


Group – Add User

Check mark the user and check mark the group.

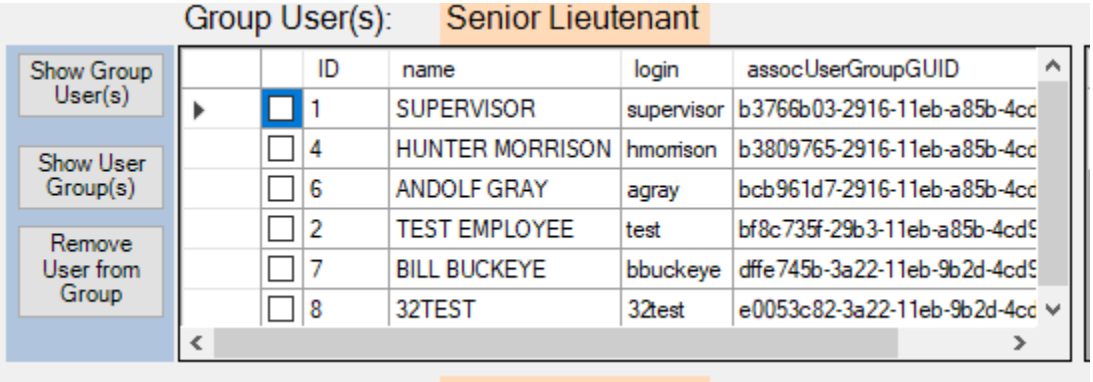
Click Add User to Group button to add the selected user to the selected group.

This functionality allows for multiple users and multiple groups to be selected at once.



Group User(s)

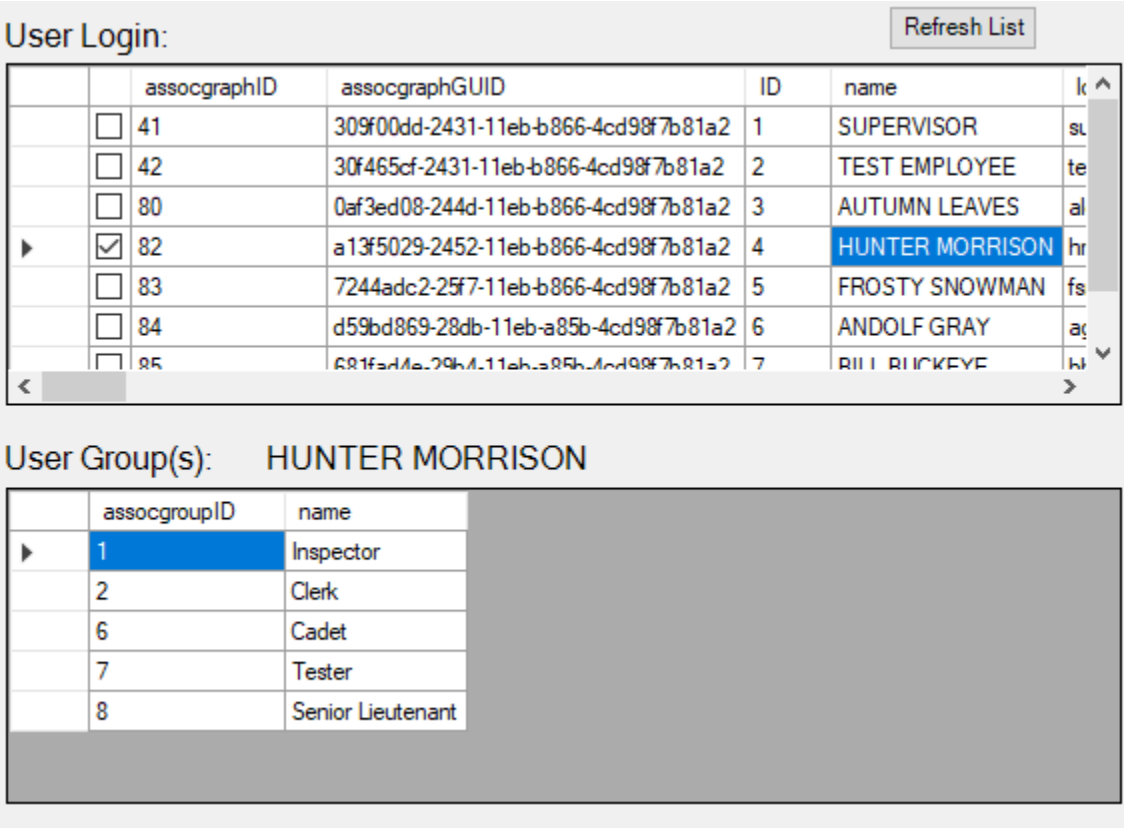
Check mark a group from the Groups section and click Show Group User(s) button to see all the users in a selected group.



User Group(s)

Check mark a user from the User Login section and click the Show User Group(s) button.

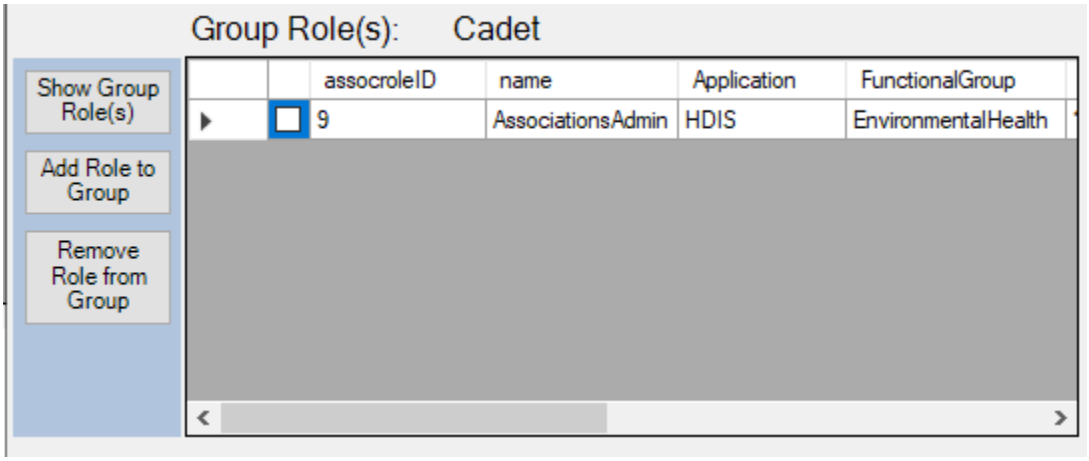
This will display all the groups the user is in.



Group Role(s)

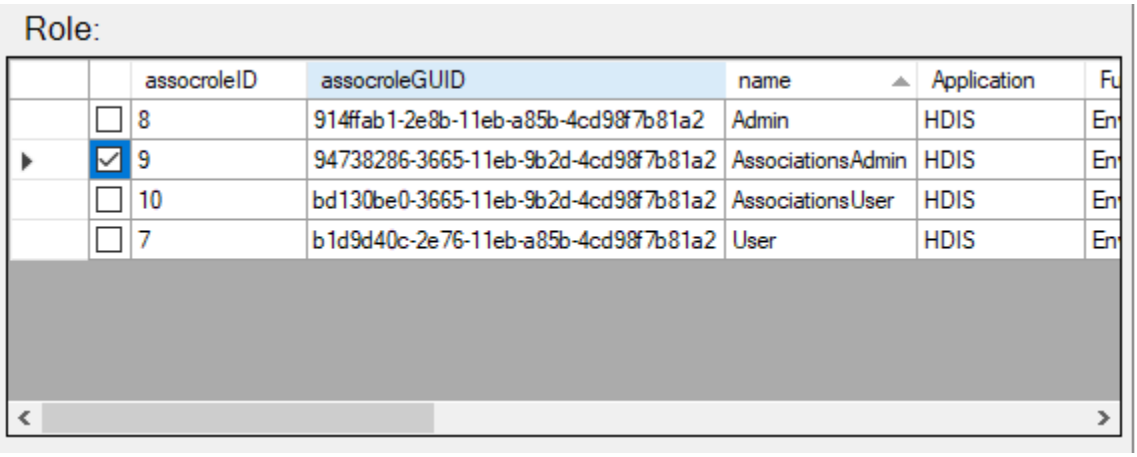
Select a group from the Group(s) section and click Show Group Role(s) button.

The roles belonging from the select group should be displayed below.



Role

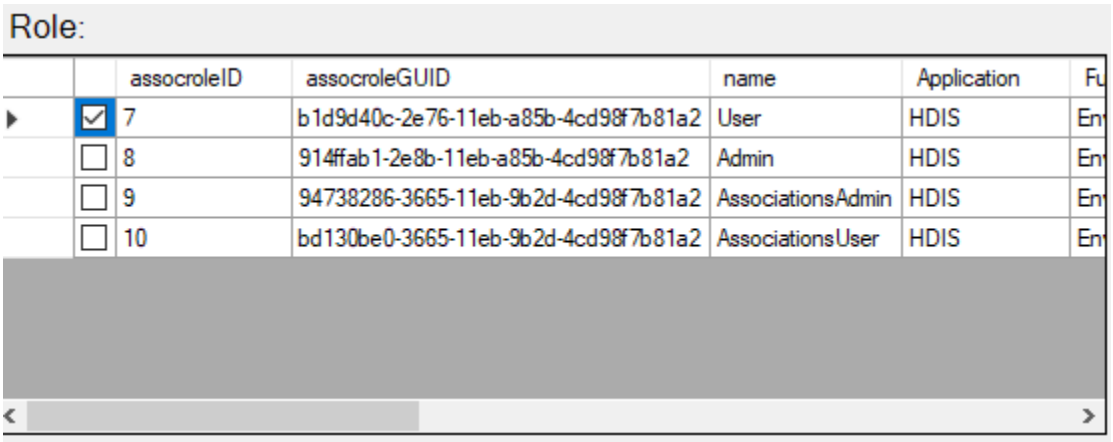
This section shows all the available Roles for groups.

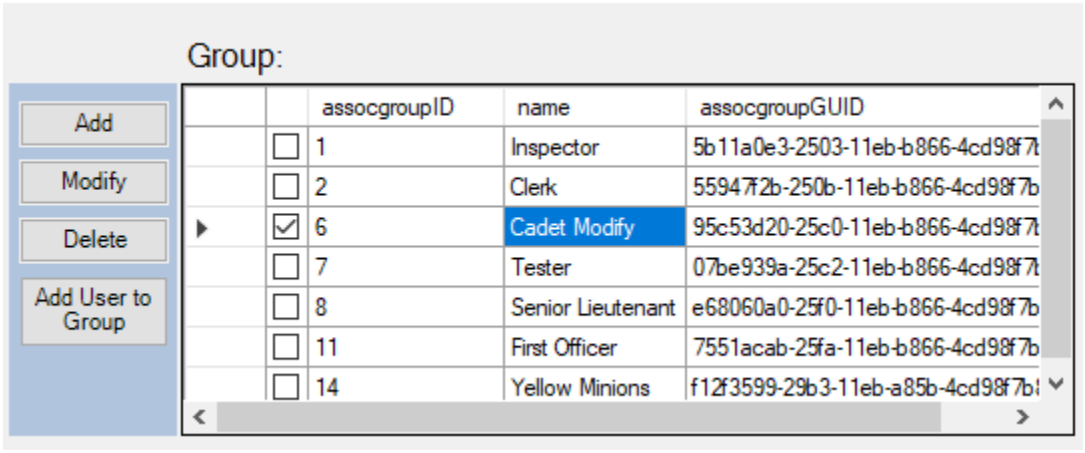


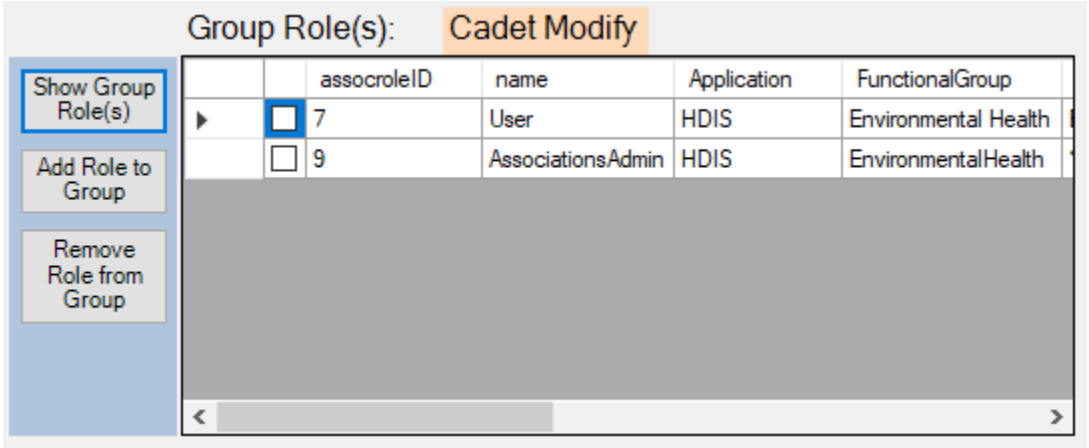
Add Role to Group

Check-mark a Role and check-mark a group.

Click Add Role to Group button to add a Role to the selected group.

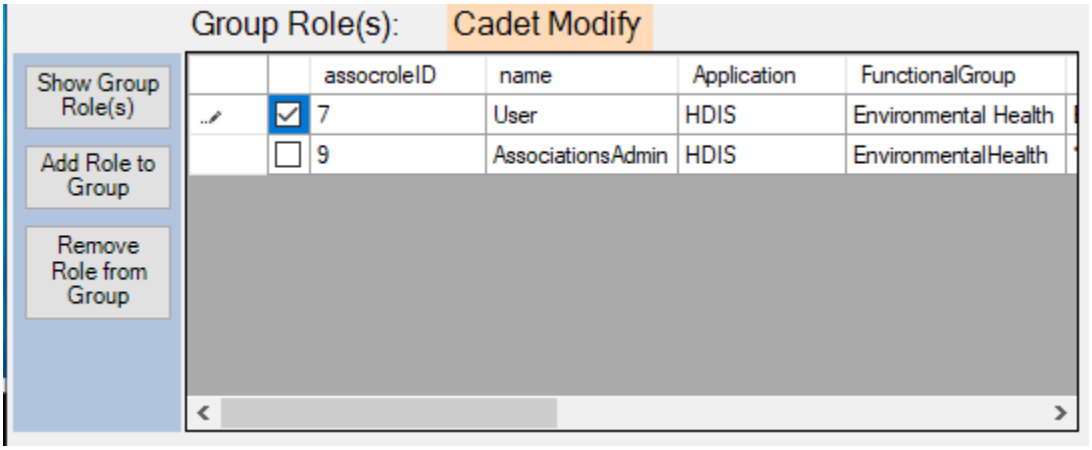
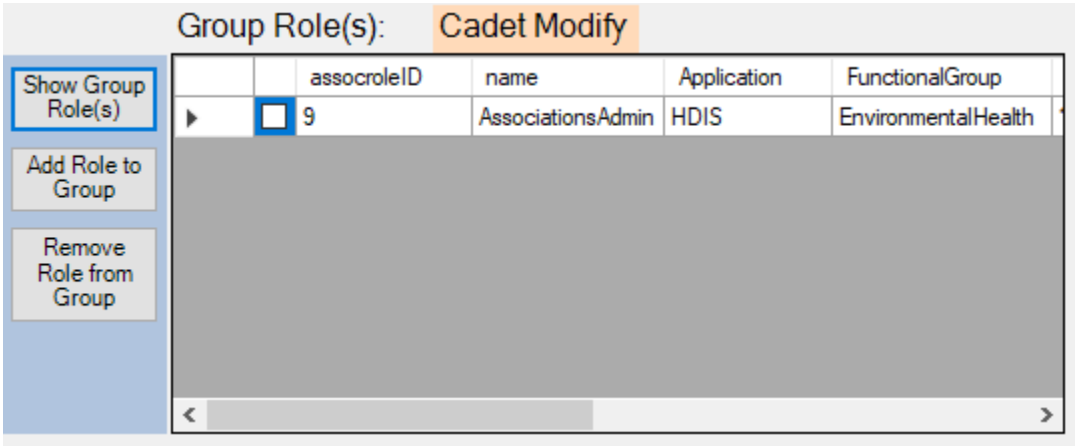






Remove Role from Group

To remove a role from a group, check mark a role in the Group Role(s) section.

Click Remove Role from Group to remove a role.

A pop-up will appear to confirm the removal of the role from the Group.